



COVID -19 POLICY

In order to protect our customers and ourselves from the spread of Coronavirus (Covid-19), we have put in place a policy which is based on the Government's guidelines and advice for the self-employed and sole traders.

As the virus spreads throughout the UK, all customers and trades people are being affected in some way. Peoples health and wellbeing, and measures to prevent the virus from spreading, should be at the heart of everyone's response. We have therefore compiled a Covid-19 policy, below, based upon official guidelines. The policy details how we will carry out work in and around properties during the Covid-19 outbreak in order to keep our customers and ourselves safe.

Providing Quotations for Works

- On arrival at a property, hands will be sanitised, and a face mask will be worn.
- Single-use disposable gloves will be worn before entering the property.
- I will request a social distance of 6 feet is maintained while a quote is being undertaken.
- Quotations will be emailed to the customer to avoid cross-contamination.

Undertaking Works

- I will request that the room we are working in will remain a customer-free zone throughout the process.
- I will not accept any hot or cold beverages or food.
- I will sanitise/deep clean all door and window handles before works commence and upon leaving the property.
- When I/we are packing our equipment away, I/we will request the customer to remain 6 feet away.
- Invoices will be emailed to avoid cross-contamination.
- Invoices should be paid upon receipt via bank transfer using details contained within the invoice. Cash will be accepted but if at all possible please avoid due to cross-contamination.

If anyone within your household develops a high temperature, cough, or sore throat, or you've been in contact with anyone showing any of the underlining Covid-19 symptoms please advise me as soon as possible.

Should I develop any of the above symptoms systems I will inform you and postpone any works booked.